

**NOTE:** The presiding judge must follow the instructions of the authority responsible for delivering the election supplies with respect to the time by which and the authority to whom the Statement of Compensation is delivered. The time designated for delivery of the statement of compensation may not be later than 5:00 p.m. of the third day after election day. If the authority responsible for delivering the election supplies does not indicate to whom the Statement of Compensation should be returned, place it in Envelope No. 2 for return to the custodian of election records. The election judge may also keep a copy of the Statement of Compensation.

- The notice of the number of voters who voted during the day.
  - Notice of Defective Delivery.
  - Oaths of Election Officers.
  - Oaths of Assistance and Oaths of Interpreters.
- 3) Contents of Envelope No. 3. [Sec. 66.024]
- A copy of the precinct returns.
  - A copy of the poll list (or combination form).
  - A copy of the ballot register.
  - A copy of the Statement of Compensation.
- 4) Contents of Envelope No. 4. [Sec. 66.0241]
- Precinct list of registered voters and supplemental list, if any;
  - The registration correction list, if any;
  - Any Statements of Residence completed at the polling place; and
  - Copy of Combination Form, if used instead of individual affidavits;
- 5) *Contents of Envelope No. 5.*
- *A copy of the Statement of Compensation in a Primary Election.*
- 6) Contents of Ballot Box No. 3. [Sec. 66.025]
- Voted ballots.
  - Original of Precinct Returns.
  - Cast ballots, regardless of counting decisions made.
  - A copy of the tally list.
  - A copy of the poll list (or combination form).
- NOTE:** If the poll list is too large for Ballot Box No. 3, it may be placed in another secure container if such placement has been approved by the Secretary of State. [Sec. 66.025]
- 7) Contents of Ballot Box No. 4. [Sec. 66.026]
- The original of the ballot register.
  - Voted provisional ballot affidavit envelopes.
  - The register of spoiled ballots.
  - Any spoiled ballots.
  - Any defectively-printed ballots.
  - Any envelope containing cancellation requests and cancelled ballots.
  - Any other unused ballots.
- 8) *At the general primary election, the second list of registered voters is given to the precinct chair for use in qualifying precinct convention participants. [Sec. 172.1141] It should be noted that Section 174.022 of the Texas Election Code was amended by House Bill 3102 ( 2013) to provide that precinct conventions may not be held on primary election night, but on some other date as determined*

*by rules of the state party. In such event, the presiding judge will be instructed of alternate delivery arrangements for the second list of registered voters.*

5. Manner and time of delivery of records.
  - 1) The presiding judge must deliver Envelope No. 1 in person to the presiding officer of the local canvassing authority, or if that officer is unavailable, to the general custodian of election records. [Sec. 66.051(a)]
  - 2) The presiding judge must deliver in person Envelope No. 2, Ballot Box No. 3, and Ballot Box No. 4, with its key, to the general custodian of election records. [Sec. 66.051(b)]
  - 3) The presiding judge retains Envelope No. 3. [Sec. 66.051(c)]
  - 4) The presiding judge must deliver Envelope No. 4 in person to the voter registrar, or if that officer is unavailable, to the general custodian of election records for later delivery to the voter registrar. [Sec. 66.051(d)]
  - 5) The judge delivers the key to Ballot Box No. 3 to:
    - The sheriff for an election ordered by the governor or a county authority or for a *primary election*, unless the sheriff is on the ballot, in which case the key is delivered to the county judge. If both the sheriff and the county judge are on the ballot, the key is delivered to the county auditor, or if the county does not have a county auditor, to a member of the commissioners court, designated by the court, who is not on the ballot. [Sec. 66.060(a)(1)]
    - The chief of police or city marshal for an election ordered by a city authority. [Sec. 66.060(a)(2)]
    - The constable of the justice precinct in which the governing body's office is located, or if the constable's office is vacant, to the sheriff of the county, for an election ordered by a political subdivision other than a county or city. [Sec. 66.060(a)(3)]
  - 6) *Envelope No. 5 is delivered to the County Chair.*
  - 7) *After the polls close in the general primary election, the presiding judge delivers the second list of registered voters to the precinct chair for use in qualifying precinct convention participants. [Sec. 172.1141] It should be noted that Section 174.022 of the Texas Election Code was amended by House Bill 3102 ( 2013) to provide that precinct conventions may not be held on primary election night, but on some other date as determined by rules of the state party. In such event, the presiding judge will be instructed of alternate delivery arrangements for the second list of registered voters.*

## SECTION E. SECURING THE POLLING PLACE

1. Gather all forms, rubber stamp(s), stamp pad(s), and markers from the voter acceptance table(s) and place them in the box for election supplies. The presiding judge must follow the directions of the authority responsible for furnishing the supplies regarding their assembly and return. [Sec. 66.062(a) and (b)]
2. Complete the Register of Official Ballots and Register of Spoiled Ballots. [Sec. 65.013]
  - 1) Make sure the total number of ballots received for the polling place has been recorded.
  - 2) Enter the number of ballots provided to voters as indicated by the number of voters on the poll list.
  - 3) Collect and count the number of unused ballots.
  - 4) Enter the number of unused ballots on the Register of Official Ballots.

- 5) Count the number of spoiled and defectively-printed ballots in Ballot Box No. 4, and enter these numbers on the Register of Official Ballots.
  - 6) Enter the number of Provisional Ballots cast as shown on the List of Provisional Voters. [1 T.A.C. §§ 81.172—81.176]
  - 7) Place all unused ballots, spoiled and defective ballots, the original of the Register of Official Ballots, the Register of Spoiled Ballots, Requests to Cancel Application for Ballot by Mail, and unmarked ballots into Ballot Box No. 4. [Sec. 66.026]
3. Take down distance markers and sample ballots, gather instruction posters, voter information posters, voter complaint information poster, notice of acceptable identification, and lists of declared write-in candidates, if any, and all of notices posted, and place them in the box for unused election supplies. (Ballot Box No. 4.)
  4. *Take down the party sign (Primary Election) and place it in the box for unused election supplies.*
  5. Secure polling place for the night as directed by the local authority.

AW&amp;-15a, 8/13, Prescribed by Secretary of State, Section 63.001(g)

# NOTIFICACIÓN AL VOTANTE PROVISIONAL

La junta de votación temprana tomara una determinación, después de la elección, sobre si su boleta se contará o no. Dentro de 30 días después de la elección se le enviará una notificación a la dirección que usted proporcionó en su declaración jurada para votar en una boleta provisional. En dicha notificación se indicará si (1) su boleta se contó o (2) si no se contó la razón por la cual no se contó.

## RECIBO DEL CENTRO ELECTORAL

PARA VOTANTES QUE NECESITAN UN PERIODO DE ESPERA

**ELECTIONS ADMINISTRATOR:** Attach map and/or directions to the county voter registrar's office to this Receipt and fill in deadline below.

### AVISO AL VOTANTE

Hay que visitar la oficina de su registrador de votantes antes de:

*For Office Use Only*

**Completed By Polling Place Official**

Voter's Last Name: \_\_\_\_\_

Voter's First Name: \_\_\_\_\_

VUID #: \_\_\_\_\_

Precinct No.: \_\_\_\_\_

Para que se acepte su boleta provisional hay que visitar la oficina de su registrador de votantes local (*información sigue*) dentro de seis días de la fecha de la elección para presentar una de las formas de identificación con foto nombradas abajo **O** para firmar el juramento temporal nombrado abajo (o sea, por objeción religiosa o catástrofe natural sin identificación) ante la presencia del registrador de votantes. Se agiliza el proceso al llevarle este aviso al registrador de votantes del condado cuando vaya a presentar su identificación (*o al firmar su juramento temporal*); sin embargo, no se requiere presentar este aviso.

*Cada votante deberá demostrar UNA de las siguientes formas de identificación en el centro electoral antes de ser aceptado para votar en las Elecciones de Texas:*

- Licencia de Conducir de Texas expedida por el Departamento de Seguridad Pública (DPS, según sus siglas en inglés)
- Cédula de Identificación Electoral de Texas expedida por DPS
  - Si usted no tiene una forma válida de identificación con foto, usted puede solicitar una Cédula de Identificación Electoral gratuita en su local de oficina del Departamento de Seguridad Pública de Texas.
- Tarjeta de Identificación Personal de Texas expedida por DPS
- Licencia de Texas para Portar un Arma de Fuego Oculta expedida por DPS
- Cédula de Identidad Militar de los Estados Unidos con fotografía de la persona
- Certificado de Ciudadanía Estadounidense con fotografía de la persona
- Pasaporte de los Estados Unidos

*Con la excepción del Certificado de ciudadanía estadounidense, la identificación deberá estar vigente o haberse vencido no más de 60 días antes de presentarla para calificar como votante en el centro electoral.*

#### EXENCIÓN PERMANENTE

Durante el periodo de espera, votantes con una minusvalidez pueden solicitar una exención permanente del registrador de votantes de su condado. La solicitud deberá incluir documentación por escrito de la Administración de Seguro Social de los EE.UU. dando evidencia de la minusvalidez del solicitante o del Departamento de Asuntos Veteranos de EE.UU. dando evidencia de una valoración de discapacidad de al menos 50 por ciento. Además, el/la solicitante deberá declarar que no tiene forma válida de identificación con foto. Quienes obtengan una exención por minusvalidez podrán votar al presentar el certificado de votante que demuestre tal exención.

#### EXENCIÓN TEMPORAL

Durante el periodo de espera, votantes pueden solicitar una exención temporal del registrador de votantes de su condado para votantes con objeción religiosa constante hacia tomarse fotos **O** votantes sin ninguna identificación con foto por razón de cierto catástrofe natural tal cual lo declare el Presidente de los Estados Unidos o el Gobernador de Texas.

Por la presente declaro que he presentado una forma de identificación a (o he firmado un juramento para) la oficina del registrador de votantes del condado.

Firme Aquí

Firme aquí frente al Registrador de Votantes

Fecha

**For Office Use Only Completed By Voter Registrar**

ID Presented: \_\_\_\_\_ Yes \_\_\_\_\_

No Type of ID: \_\_\_\_\_

Exemption Requested: \_\_\_\_\_ Yes \_\_\_\_\_ No

Type of Exemption: \_\_\_\_\_

Voter Reg. Dept. Initials: \_\_\_\_\_

Date: \_\_\_\_\_

\*VR will attach receipt to Provisional Ballot Affidavit

## Carolyn Guidry

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**From:** Theresa Goodness <thegood@co.jefferson.tx.us>  
**Sent:** Friday, February 14, 2014 7:41 AM  
**To:** Ken Seholm  
**Cc:** Carolyn Guidry  
**Subject:** notice for website  
**Attachments:** EIC mobile unit.pdf

Ken:

Please post on the county's main page the attached notice regarding Election Identification Certificate Mobile Stations. I put it on our elections web page at:  
<http://jefferson-tx.connect4.clarityelections.com/wp-content/uploads/2013/08/EIC-mobile-unit.pdf>  
but some people may not look past the county's main page.

Sincerely,

Theresa Goodness, CRM, CDIA+  
Chief Deputy

Jefferson County Clerk's Office  
P.O. Box 1151  
Beaumont, TX 77704-1151  
409.835.8480  
<https://jeffersontxclerk.manatron.com>

## FYI

### Election Identification Certificate Mobile Stations

The Office of the Texas Secretary of State and the Texas Department of Public Safety have joined in partnership to offer Election Identification Certificates (EICs) at mobile stations across the state. Election Identification Cards are available to qualified voters who do not otherwise have an approved form of photo ID for voting.

EIC applicants will need to bring evidence of citizenship and identity. To avoid confusion or delays, please review the list of required documents.

Acceptable documents:

1. Birth Certificate
2. Marriage license
3. Divorce decree
4. Court ordered name change

The following is the EIC mobile station schedule for Jefferson County, Texas:

Thursday, February 20, 2014 9 a.m. – 4 p.m.	Alice Keith Community Center 4075 Highland Beaumont, Texas 77705
Friday, February 21, 2014 9 a.m. – 4 p.m.	Port Arthur Public Library 4615 Ninth Ave. Port Arthur, Texas 77642

#### *Statutory Authority*

The Texas Election Code 63.001(b) requires a photo ID in order to vote in Texas. The Texas Transportation Code, Chapter 521A and 37 Texas Administration Code, Sections 15.181-185, authorizes DPS to issue Election Identification Certificates.

A voter will be required to show one of the following forms of photo identification at the polling location before the voter will be permitted to cast a vote:

- Texas driver license issued by the Texas Department of Public Safety (DPS)
- Texas Election Identification Certificate issued by DPS
- Texas personal identification card issued by DPS
- Texas concealed handgun license issued by DPS
- United States military identification card containing the person's photograph
- United States citizenship certificate containing the person's photograph
- United States passport

**Don't miss** the opportunity to get your Election Identification Certificate if you do not have one of the above six acceptable photo ID's to vote.

**Carolyn Guidry**

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**From:** Carolyn Guidry <guidry@co.jefferson.tx.us>  
**Sent:** Friday, February 14, 2014 9:10 AM  
**To:** asanjuan@kbmt12.com; 'Scott Lawrence' (scottl@kfdm.com)  
**Subject:** DPS mobile unit  
**Attachments:** Press Release.doc; FYI- mobile unit.docx

Please provide information to the citizens of Jefferson County

Carolyn L. Guidry  
County Clerk

MEMO

**Carolyn L. Guidry  
County Clerk**



DATE – February 14, 2014

TO: ALL CHURCHES, ORGANIZATIONS, AND CITIZENS

Re: Election Identification Certificate **REQUIRED TO VOTE**

Provisions have been made to accommodate individuals requiring an Election Identification Certificate to vote. Voters that do not have one of the six acceptable Photo ID's, should secure the Election Identification Certificate (EIC) before going to the polls to vote.

Please provide the information on the attached flyer to your membership and anyone in the community that may benefit from these DPS mobile units.

LET'S MAKE SURE TOGETHER THAT EVERYONE HAS THE  
PROPER PHOTO ID TO VOTE.

**Thanks for your support!!!!!!!!!!!!!!**

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RADIO ADVERTISING FOR MARCH 4, 2014 PRIMARY ELECTION

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**1<sup>ST</sup> ANNOUNCEMENT**

**IT'S TIME TO MAKE YOUR VOTE COUNT IN THE MARCH REPUBLICAN AND DEMOCRATIC PRIMARY ELECTIONS.**

**VOTERS ARE NOW REQUIRED TO PRESENT AN APPROVED FORM OF PHOTO IDENTIFICATION IN ORDER TO VOTE IN TEXAS.**

**MAKE SURE YOU HAVE THE APPROVED PHOTO ID REQUIRED WHEN GOING TO THE POLLS**

**EARLY VOTING BEGINS TUESDAY FEBRUARY 18 AND ENDS FRIDAY FEBRUARY 28**

**WHY WAIT**

**VOTE EARLY**

**IT'S YOUR RIGHT**

**MAKE YOUR VOTE COUNT**

**2<sup>ND</sup> ANNOUNCEMENT**

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**ELECTION DAY IS MARCH 4<sup>TH</sup>**

**REMEMBER YOU CAN VOTE AT ANY VOTING LOCATION IN JEFFERSON COUNTY**

**IT'S YOUR RIGHT**

**MAKE YOU VOTE COUNT**

RADIO ADVERTISING FOR MAY 27, 2014 PRIMARY RUNOFF ELECTION

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Hello, I am Carolyn LeBlanc Guidry, your Jefferson  
County Clerk.

Reminding you that Early Voting for the Primary Run-off  
Election begins

Monday, May 19th through Friday May 23<sup>rd</sup>,  
from 7am til 7pm.

Check our County website for the six Early Voting  
locations.

Everyone is eligible to vote in this Run-Off Election.

Remember to bring the proper PHOTO ID  
and

**MAKE YOUR VOTE COUNT!!!!**

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MAIL INSERT FOR 2014 TAX STATEMENT FOR  
JEFFERSON COUNTY RESIDENTS

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Photo identification will now be required when voting in Texas elections. One of the following forms of identification must be presented when you vote:

- (1) Texas Driver's License issued by the Department of Public Safety ("DPS")
- (2) Texas Election Identification Certificate issued by DPS;
- (3) Texas Personal Identification Card issued by DPS;
- (4) Texas Concealed Handgun License issued by DPS;
- (5) United States Military Identification Card containing the person's photograph;
- (6) United States Citizenship Certificate containing the person's photograph; or
- (7) United States Passport.

With the exception of the U.S. citizenship certificate, the identification must be current or have expired no more than 60 days before being presented for voter qualification at the polling place.

**Exemptions:** Voters with a disability may apply with the county voter registrar for a permanent exemption to the requirement to show identification in the county. Also, voters who have a consistent religious objection to being photographed or do not have any valid form of photo identification as a result of certain natural disasters as declared by the President of the United States or the Texas Governor, you may vote a provisional ballot, appear at the voter registrar's office within **six (6) calendar days** after election day, and sign an affidavit swearing to the religious objection or natural disaster, in order for your ballot to be counted. Tex. Elec. Code Ann. § 63.0101 (Vernon 2005)

### Required Identification for Voting in Person

Photo identification will now be required when voting in Texas elections. One of the following forms of identification must be presented when you vote:

- (1) Texas Driver's License issued by the Department of Public Safety ("DPS")
- (2) Texas Election Identification Certificate issued by DPS;
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**PROVISIONAL BALLOTS MARCH 4, 2014 – PRIMARY ELECTION**

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